



### **Administration of Medication and Sick Child Policy Medication**

At Rainbow Preschool we follow the guidelines below regarding medication: ·

- Medication may be administered.
- It must be in-date and prescribed for the current condition. ·
- Children taking prescribed medication must be well enough to attend the setting. ·
- As a setting we adhere to the Early Years Foundation Stage, Safeguarding and Welfare Requirements 2021 and we have agreed that no un-prescribed medication will be given to children. If your child has a health reason to need medication such as Paracetamol or Calpol, a GP or nurse, or pharmacist should be able to prescribe this. ·
- No medication containing aspirin will be given to any child attending this setting, unless it has been prescribed by a health professional e.g. doctor, dentist, nurse or pharmacist. ·
- Children's prescribed drugs are stored in their original containers, in accordance with product and prescriber's instructions and are clearly labelled and are inaccessible to the children. All medication will be securely stored and out of reach of children. ·
- Parents/carers give prior written permission for the administration of medication. ·
- Prior written permission is required for the administration of each and every medication. ·
- This states the name of the child, name/s of parent(s), date the medication starts, the name of the medication and prescribing doctor, nurse, dentist or pharmacist, the dose and times, or how and when the medication is to be administered. ·
- Where a child has a condition that requires on-going medication, we will draw up a healthcare plan with parents. This may include emergency procedures. ·
- If there are any changes to dosage from the initial prescription (for example with an inhaler) this needs to be in writing from the child's Doctor, nurse or pharmacist. ·
- If the administration of prescribed medication requires medical or technical knowledge, tailored training is provided for at least 2 relevant members of staff by a health professional prior to the child attending the setting. ·
- We use the Medication log to record any administration of medicine and record; time, date, dosage and the form is signed by both the staff member administering the medication and the parent/carer on collection of the child. ·

- We will ask you to review your Child's registration form and health requirements to check details are correct when children attend the setting with prescribed medication.
- If a practitioner at this setting is taking medication which they believe may affect their ability to care for children, they should inform the manager and only work directly with children after seeking medical advice and a thorough risk assessment being carried out. The provider will require evidence of this before the practitioner is able to work directly with children. ·
- All staff medication whether prescribed or un-prescribed will be securely stored and out of the reach of children. We will ensure that any emergency medication, such as auto-injector pens are stored safely out of reach of children in an unlocked place that can be easily accessed as required.

### **Sickness Policy**

All parents are shown this policy so that they are aware of our policy on the exclusion of ill or infectious children. This is also discussed with parents during our home visit or initial settling in visit to the setting.

We do not provide care for children who are unwell, have a temperature, or sickness and diarrhoea (Unless the child's sickness and /or diarrhoea is part of a previously declared medical condition) or who have an infectious disease. This is in line with the government guidance 'Health protection in schools and other childcare facilities'

<https://www.gov.uk/government/publications/health-protection-in-schools-and-otherchildcare-facilities>

The setting adopts a 48-hour rule for sickness and diarrhoea. This means that babies, children and staff cannot return to the setting until 48 hours after their last bout of sickness and/or diarrhoea. (Unless the child's sickness and /or diarrhoea is part of a previously declared medical condition).

Young children's nappies will be individually monitored. However, loose nappies will be monitored and after two loose nappies, parents will be notified and asked to take the baby home. For older children, with obvious sickness and diarrhoea, the parents/carers will be contacted and asked to collect them immediately.

In the event of your child/children becoming ill whilst at the setting, the staff will follow the outlined procedure below: ·

- Keyperson/Back-up Keyperson and person in charge to be informed. ·
- Description of the symptoms/problem to be relayed to the appropriate staff. ·
- Keyperson to assess the child/ren and decide on appropriate action required. ·
- If the child is thought to have an infectious disease or is deemed too unwell to attend the setting, the Keyperson/Back up Keyperson will contact the child's parents/carers to ask them to collect the child as soon as possible. ·

- If the child's parent/carers are unavailable emergency contact numbers will then be used. ·
- While the child is deemed well enough to attend the setting, or is awaiting collection by his/her parents, the child will be offered fluids and supported in a quiet or rest area.
- If the child is thought to be infectious, they will wait for collection in an area separate from the other children. ·
- We will update and inform parents/ carer on collection. ·
- Advise Doctors appointment if this is felt necessary. ·
- Request the parent/ carer phones later/ next day/ after Doctors appointment to inform the setting of the diagnosis.

Children with head lice are not excluded but must be treated to remedy the condition. Parents are notified if there is a case of head lice in the setting.

Good hygiene practice concerning the clearing of any spilled bodily fluids is always carried out, in line with the government guidance 'Health Protection in Schools and other childcare facilities'.

HIV (Human Immunodeficiency Virus) may affect children or families attending the setting. Staff may or may not be informed about it. Children or families are not excluded because of HIV.

Staff suffering from sickness and diarrhoea do not handle food and are sent home. Staff are not able to return to work until they have been clear of sickness or diarrhoea for 48 hours.

We notify Ofsted as soon as is reasonably practical, but in any event within 14 days of the incident of any food poisoning affecting two or more children cared for on the premises.

We follow the government 'Health Protection in Schools and other childcare facilities' and advice from our local health protection unit on exclusion times for specific illnesses, e.g. sickness and diarrhoea, measles and chicken pox, to protect other children in our setting.

We will notify Public Health England South West Region (Tel 0300 303 8162) of any infectious disease that a qualified medical person considers notifiable. (Infectious Disease (Notification) Act 1889) followed by Ofsted.

We will notify other users of the setting if the child is discovered to have an infectious/contagious condition/illness respecting the privacy of the ill child/family. We will advise parent/carers on the agreed time of return to the setting, taking into consideration the illness and required incubation periods. We will follow the transporting children to hospital procedure in any cases where children may need hospital treatment.

We ask permission from all parents at registration for us to seek emergency medical advice or treatment. This is NOT a consent to any treatment being given, but merely authorises the child to see a medical practitioner if the need arises.

The nursery manager/staff member must: ·

- Inform a member of the management team immediately
- Call 999 for an ambulance immediately if the illness is severe. DO NOT attempt to transport the unwell child in your own vehicle ·
- Follow the instructions from the 999 call- handler ·
- Whilst waiting for the ambulance, a member of staff must contact the parent(s) and arrange to meet them at the hospital ·
- Redeploy staff if necessary, to ensure there is adequate staff deployment to care for the remaining children. This may mean temporarily grouping the children together
- Arrange for the most appropriate member of staff to accompany the child taking with them any relevant information such as registration forms, relevant medication sheets, medication and the child's comforter ·
- always Remain calm. Children who witness an incident may well be affected by it and may need lots of cuddles and reassurance. Staff may also require additional support following the incident.

Policy Date:

Review Date:

Signed:

[In line with your GDPR responsibilities, be sure to direct all parties named in this document to your privacy statement